



**PSRTI 2021 Regular Online Training Course Offerings**

No.	RTC No.	Date	Course Code	Training Course
1	RTC-1A	April 5-8	SW 1	Microsoft Excel for Database Management
2	RTC-2A	April 7	SW 9	Video Conferencing: Basics and Essentials Using Zoom®
3	RTC-3A	April 12-15	BS 1	Basic Statistics 1: Descriptive Statistics <sup>1</sup>
4	RTC-4A	April 19-22	SW 6	Data Visualization Using Infographics <sup>1</sup>
5	RTC-5A	April 26-29	TWP 2	Effective Presentation Skills and Techniques <sup>1</sup>
6	RTC-2B	April 28	SW 9	Video Conferencing: Basics and Essentials Using Zoom®
7	RTC-6A	May 3-7	BS 2	Basic Statistics 2: Estimation and Hypothesis Testing <sup>2</sup>
8	RTC-7A	May 11	STS 12	Money Management During Difficult Times
9	RTC-8A	May 17-20	SS 2	Survey Operations and Questionnaire Design <sup>2</sup>
10	RTC-9A	May 19	STS 13	Organizing and Managing Virtual Meetings Using Zoom
11	RTC-10A	May 24-28	SM 1	Regression Analysis <sup>1, 2, 3</sup>
12	RTC-2C	May 26	SW 9	Video Conferencing: Basics and Essentials Using Zoom®
13	RTC-11A	May 31-June 3	STS 2	Focus Group Discussion: Administration and Analysis of Results <sup>1, 5</sup>
14	RTC-12A	June 7-11	SEPA 2	Statistics for Project Monitoring and Evaluation <sup>1, 2, 3, 5</sup>
15	RTC-13A	June 14-18	SM 2	Time Series Analysis and Basic Forecasting <sup>1, 2, 3, 4</sup>
16	RTC-2D	June 16	SW 9	Video Conferencing: Basics and Essentials Using Zoom®
17	RTC-14A	June 21-24	TWP 1	Technical Writing Course on Statistical Reports <sup>1</sup>
18	RTC-15A	June 28-July 2	SEPA 1	Statistics for Policy Analysis <sup>1, 2, 3, 5</sup>
19	RTC-16A	July 5-9	SM 3	Advanced Forecasting Methods <sup>1, 2, 3, 4, 6</sup>
20	RTC-2E	July 7	SW 9	Video Conferencing: Basics and Essentials Using Zoom®
21	RTC-1B	July 26-29	SW 1	Microsoft Excel for Database Management
22	RTC-2F	July 28	SW 9	Video Conferencing: Basics and Essentials Using Zoom®
23	RTC-3B	August 2-5	BS 1	Basic Statistics 1: Descriptive Statistics <sup>1</sup>
24	RTC-4B	August 9-12	SW 6	Data Visualization Using Infographics <sup>1</sup>
25	RTC-5B	August 17	STS 12	Money Management During Difficult Times
26	RTC-2G	August 18	SW 9	Video Conferencing: Basics and Essentials Using Zoom®
27	RTC-6B	August 23-26	TWP 2	Effective Presentation Skills and Techniques <sup>1</sup>
28	RTC-7B	August 31-September 3	SS 2	Survey Operations and Questionnaire Design <sup>2</sup>
29	RTC-8B	September 6-10	BS 2	Basic Statistics 2: Estimation and Hypothesis Testing <sup>2</sup>
30	RTC-9B	September 8	STS 13	Organizing and Managing Virtual Meetings Using Zoom
31	RTC-10B	September 13-17	SM 1	Regression Analysis <sup>1, 2, 3</sup>
32	RTC-2H	September 15	SW 9	Video Conferencing: Basics and Essentials Using Zoom®
33	RTC-11B	September 20-23	STS 2	Focus Group Discussion: Administration and Analysis of Results <sup>1, 5</sup>
34	RTC-12B	September 27-October 1	SEPA 2	Statistics for Project Monitoring and Evaluation <sup>1, 2, 3, 5</sup>
35	RTC-13B	October 4-8	SM 2	Time Series Analysis and Basic Forecasting <sup>1, 2, 3, 4</sup>
36	RTC-2I	October 6	SW 9	Video Conferencing: Basics and Essentials Using Zoom®
37	RTC-14B	October 11-14	TWP 1	Technical Writing Course on Statistical Reports <sup>1</sup>
38	RTC-15B	October 18-22	SEPA 1	Statistics for Policy Analysis <sup>1, 2, 3, 5</sup>
39	RTC-16B	October 25-29	SM 3	Advanced Forecasting Methods <sup>1, 2, 3, 4, 6</sup>
40	RTC-2J	October 27	SW 9	Video Conferencing: Basics and Essentials Using Zoom®

**IMPORTANT:**

Regular Training Courses will be conducted using Zoom®. Participants who will register in the training courses should: use their own laptop/desktop with headphones/earphones (for better reception) with built-in microphone, preferably with a modest camera; have strong and stable internet connection with speed of at least 2 Mbps for the duration of the training.

<sup>1</sup> **Microsoft Excel® for Data Management (RTC-01A/RTC-01B/RTC-14A/ RTC-14B)** is a prerequisite to this course.

<sup>2</sup> **Basic Statistics 1: Descriptive Statistics (RTC-03A/RTC-03B)** is a prerequisite to this course.

<sup>3</sup> **Basic Statistics 2: Estimation and Hypothesis Testing** is a prerequisite to this course.

<sup>4</sup> **Regression Analysis** is a prerequisite to this course.

<sup>5</sup> **Survey Operations and Questionnaire Design** is a prerequisite to this course.

<sup>6</sup> **Time Series Analysis and Basic Forecasting** is a prerequisite to this course.

Type of Participant	2021 Registration Fees
<b>For 1-day</b>	
<ul style="list-style-type: none"> <li>Employed in government agencies/offices</li> <li>Students</li> </ul>	1,500 per person
<ul style="list-style-type: none"> <li>Employed in private agencies/offices</li> <li>Private individuals</li> </ul>	3,585 per person
<ul style="list-style-type: none"> <li>International participants/agencies/ offices</li> </ul>	\$205 per person
<ul style="list-style-type: none"> <li>Group of 5 participants and above</li> <li>Early payment of registration (14 calendar days before published training schedule)</li> </ul>	Discount of 10%
<b>For 4-days/5-days</b>	
<ul style="list-style-type: none"> <li>Employed in government agencies/offices</li> <li>Students</li> </ul>	6,000 per person
<ul style="list-style-type: none"> <li>Employed in private agencies/offices</li> <li>Private individuals</li> </ul>	14,340 per person
<ul style="list-style-type: none"> <li>International participants/agencies/offices</li> </ul>	\$822 per person
<ul style="list-style-type: none"> <li>Group of 5 participants and above</li> <li>Early payment of registration (14 calendar days before published training schedule)</li> </ul>	Discount of 10%

#### Reminders:

- Registered participants will be notified of any changes in the schedule ahead of time.
- Full payment of training fees should be made to the **PSRTI**. The policy of **No Registration Payment, No Reservation** for each training course applies. A slot will only be considered available and reserved only upon full payment of training fees. **No partial or full refund will be made in case of partial attendance or non-attendance due to the fault of the participant. Further, payments made for a particular training cannot be applied to another training in case of non-attendance by the registered participant.** However, refund of training fees or transfer to another training is allowed if training cancellation is made by the PSRTI.
- Payment to the **PSRTI** is not subject to withholding tax per **Revenue Regulations No. 04-88, Section 3a**, to wit: "Withholding tax shall not apply on money payments to government agencies . . . received in the exercise of its functions."
- Bank charges when paying by bank transfer should be to the account of the participant. The PSRTI's account details are as follows:

Account name : Philippine Statistical Research and Training Institute  
Account number : 0702-1004-96  
Name of Bank : Land Bank of the Philippines  
Branch : QC Circle Branch  
Bank Address : PCA Building, Commonwealth Ave., Quezon City