



REPUBLIC OF THE PHILIPPINES

PHILIPPINE STATISTICAL RESEARCH AND TRAINING INSTITUTE

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SPECIAL ORDER NO: 20-040

June 01, 2020

SUBJECT: Composition of the 2019 Statement of Assets, Liabilities and Net Worth (SALN) Review and Compliance Committee

1. In accordance with Republic Act No. 6713, an Act Establishing a "Code of Conduct and Ethical Standards for Public Officials and Employees" under Section 8. (A) Statements of Assets and Liabilities and Financial Disclosure- All public officials and employees, except those who serve in an honorary capacity, laborers and casual or temporary workers, **shall file under oath their Statement of Assets, Liabilities and Net Worth and a Disclosure of Business Interests and Financial Connections** and those of their spouses and unmarried children under eighteen (18) years of age living in their households.
2. Further, as prescribed under CSC Memorandum Circular No. 3, s. 2015, the following employees are hereby appointed as members of the 2019 SALN Review and Compliance Committee:

	Appointee	Position
Chairperson	Lolita M. Oreo	Chief Administrative Officer
Members	Elizabeth L. Cari-an	Administrative Officer IV
	Joy A. Rabang	Administrative Officer II
	Ma. Lourdes L. Sagun	Administrative Officer I
	Judy A. Detangco	Administrative Assistant II

3. The SALN Review and Compliance Committee shall perform the following functions:
 - 3.1 Evaluate the submitted SALN forms to determine if the forms are properly accomplished by providing all applicable information or details required, and if not applicable, items are marked with N/A (Not Applicable).
 - 3.2 Ensure submission of a list of the following employees in alphabetical order:
 - 3.2.1 Those who filed their SALNs with complete data;
 - 3.2.2 Those who filed their SALNs but with incomplete data, and
 - 3.2.3 Those who did not file their SALNs.
4. Submission of the above lists to the Office of the Executive Director is on or before June 15, 2020.

For guidance and compliance of everyone.


JOSEFINA V. ALMEDA, Ph.D.
Executive Director III



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SPECIAL ORDER NO. 19-034

February 26, 2019

SUBJECT: Composition of the 2018 Statement of Assets, Liabilities and Net Worth (SALN) Review and Compliance Committee

1. In accordance with Republic Act No. 6713, an Act Establishing a "Code of Conduct and Ethical Standards for Public Officials and Employees" under Section 8. (A) Statements of Assets and Liabilities and Financial Disclosure - All public officials and employees, except those who serve in an honorary capacity, laborers and casual or temporary workers, ***shall file under oath their Statement of Assets, Liabilities and Net Worth and a Disclosure of Business Interests and Financial Connections*** and those of their spouses and unmarried children under eighteen (18) years of age living in their households.
2. Further, as prescribed under CSC Memorandum Circular No. 3, s. 2015, the following employees are hereby appointed as members of the 2018 SALN Review and Compliance Committee:

	Appointee	Position/Division
Chairperson	Lolita M. Oreo	Chief Administrative Officer , Finance and Administrative Division
Members	Millete R. Santos	Senior Statistical Specialist , Training Division
	Elizabeth L. Cari-an	Administrative Officer IV, Finance and Administrative Division
	Mima V. Aguilar	Librarian II, Knowledge Management Division
	Jazel Ann G. Ramos	Statistical Specialist I, Training Division
	Darwin A. Cinco	Planning Officer I, Office of the Executive Director

3. The **SALN Review and Compliance Committee** shall perform the following functions:
 - 3.1 Evaluate the submitted SALN forms to determine if the forms are properly accomplished by providing all the applicable information or details required, and if not applicable, items are marked with N/A (Not Applicable).
 - 3.2 Ensure submission of a list of the following employees in alphabetical order:
 - 2.2.1 Those who filed their SALNs with complete data;
 - 2.2.2 Those who filed their SALNs but with incomplete data, and
 - 2.2.3 Those who did not file their SALNs.
4. Submission of the above lists to the Office of the Executive Director is on or before March 29, 2019.

For guidance and compliance of everyone.


JOSEFINA V. ALMEDA, Ph.D.
Executive Director III



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Special Order No. : 2018-32

March 12, 2018

Subject : Reconstitution of the 2017 SALN Review and Compliance Committee

The following personnel are hereby appointed as the Review and Compliance Committee for the 2017 Statement of Assets, Liabilities and Network (SALN) of PSRTI employees:

Members	Appointee	Position	Division
Chairperson	Lolita M. Oreo	Chief Administrative Officer	Finance and Administrative
Members	Connie B. Wee	Administrative Officer III	
	Imelda P. Higanto	Administrative Officer II	

The SALN Review and Compliance Committee shall perform the following functions:

1. Evaluate the submitted SALN forms to determine if the forms are properly accomplished by providing all the applicable information or details required, and if not applicable items are marked with N/A (Not Applicable).
2. Ensure submission of lists of employees in alphabetical order: a. those who filed SALNS with complete data; b) those who filed SALNS with incomplete data, and c) those who did not file SALNS.

Submission of the above lists to the Office of the Executive Director is on or before April 15, 2018.

For compliance.


JOSEFINA V. ALMEDA, Ph.D.
Executive Director 



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Special Order No. 2017-047
April 10, 2017

Subject: Creation of the 2016 SALN Review and Compliance Committee

I. OBJECTIVE

Pursuant to Rule VIII of the Rules Implementing the Code of Conduct and Ethical Standards for Public Officials and Employees, and CSC Memorandum Circular No. 10, s. 2006 (as amended by CSC Resolution No. 1300455 promulgated on March 4, 2013), on the review and compliance procedure in filing and submission of SALN, following are hereby designated as SALN Review and Compliance Committee:

Chairperson : Lolita M. Oreo
Vice-Chair : Jesusa A. Pe Benito
Members : Geraldine H. Dela Peña
Connie B. Wee
Editha C. Adame

II. DUTIES AND RESPONSIBILITIES

1. Evaluation of submitted SALN forms to determine whether said statements have been properly accomplished.
 - a. A SALN is deemed properly accomplished when all applicable information or details required therein are provided by the filer;
 - b. Items not applicable to the filer should be marked with N/A (Not Applicable)
2. Submission of the following lists of employees in alphabetical order:
 - a. those who filed their SALNs with complete data;
 - b. those who filed their SALNs with incomplete data; and
 - c. those who did not file their SALNs
3. Submission of accomplished 2016 SALN to the CSC is on or before **30 April 2017**.

Virginia N. Gañac
VIRGINIA N. GAÑAC
Officer-in-Charge



REPUBLIC OF THE PHILIPPINES
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SPECIAL ORDER NO. 16-013

January 7, 2016

SUBJECT: Composition of the 2016 SALN Review and Compliance Committee

1. Relative to Special Order No. 14-76 dated April 2, 2014 which created the PSRTI Statement of Assets, Liabilities and Net Worth (SALN) Review and Compliance Committee and identified its main task, the composition of the Committee as specified in SO No. 15-041 as follows remains the same.

Chair: Lolita M. Oreo (FAD)
Members: Connie B. Wee (FAD)
Wilma D. Dumantay (FAD)

2. The task of the Committee remain the same as stipulated in the pertinent special order mentioned above. The Committee should be able to complete its task on or before May 15, 2016.
3. For monitoring purposes, the Committee has to submit an annual work plan and estimated budget for its operation on or before January 31, 2016 for presentation to the Executive Committee during its February meeting. Also, at the end of the year, the Committee has to submit annual financial and accomplishment report to the Office of the Executive Director (OED) on or before December 31, 2016.
4. Funding for the approved activities of the Committee shall be sourced from appropriate office funds, subject to the usual accounting and audit rules and regulations.
5. This Special Order shall take effect immediately.


ZITA VJ ALBACEA, PhD
Executive Director

cc: Office of the Executive Director
Research and IT Division
Training Division
Finance and Administrative Division